



DEPARTMENT OF THE ARMY  
HEADQUARTERS, I CORPS AND FORT LEWIS  
BOX 339500  
FORT LEWIS, WASHINGTON 98433-9500



REPLY TO  
ATTENTION OF:

1 0 OCT 2001

AFZH-GA

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: NCO Attendance at NCOES, Recruiting, and Drill Sergeant Courses

1. The Army, as well as Fort Lewis, has seen a drastic increase in school no-shows. No-shows directly impact the Army's ability to accomplish the mission, to recruit and train soldiers, to develop our NCOs; and waste limited resources.

a. Noncommissioned officers scheduled for school are not reporting to BNCOC and ANCOC and their seats go vacant. Later, there are not enough seats to meet the demand and valuable assets are wasted.

b. Noncommissioned officers selected for Drill Sergeant and Recruiting duty are not reporting to the schools nor are they deleted from the assignment. In addition to wasting assets, the impact on the training centers and Recruiting Commands and their mission is dramatic.

2. The goal for Fort Lewis is zero no-shows. The following measures are implemented to help solve this problem.

a. Effective immediately, the Corps CSM will establish a procedure requiring all requests for deletion or deferral from NCOES Schools, Drill Sergeant School, and Recruiting School to pass through his office. The MSC CSM will carry this request to the Corps CSM, and the Corps CSM will make the final decision of deferment or deletion.

b. The DCG/TR will sign the packet.

c. Commanders and senior NCOs no longer go directly to PERSCOM on these issues.

3. We expect every leader, officer and NCO to make this a priority. Working as a team, we can fix this problem.

PAUL M. INMAN  
Command Sergeant Major, USA  
Command Sergeant Major

JAMES T. HILL  
Lieutenant General, USA  
Commanding

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